[2024052015 컴퓨터학부 김동건] 공학영어 Writing Emails 과제  
  
  
Activity1   
**Dear all,**

We are pleased to announce the appointment of Margaret Leming as the new Director of Medical Services at RMIT. She will be opening a new clinic at the Bundoora campus. Margaret comes to us with valuable experience, having previously operated a clinic at Taxco.

RMIT Medical Services provides a range of health services, including free healthcare and affordable dental care.

We warmly welcome Margaret to RMIT.

**RMIT Medical Services**

Activity2

3 2 4 1  
3. Your Market Research assignment is due on 30 June, 2003.

2. To submit your work late you must have an extension.  
  
4. Students can apply for an extension through the faculty office in Building 12.

1. Student having difficulties can contact me for an appointment time.

Activity 3

**Dear all,**

This is to inform you that the new software for our office has arrived. Technicians will start installing it on all computers next week. If it is not installed on your computer, it is because your computer is too old and needs an upgrade first.

**Technical Services Unit**